

**Mid South Educational Research Association  
2010 Board of Directors  
Mobile, Alabama  
Riverview Plaza  
February 26-27, 2010**

**ORGANIZATIONAL BUSINESS**

**Members Present: Charlie Notar, Cliff Hofwolt, Diane Richardson, Rose Jones, Dana Thames, Eddie Shaw, Kathleen Campbell, Randy Parker, Jane Nell Luster, Julie Holmes, Lynn Howerton, David Morse, Linda Kondrick, JoAnna Dickey, Gahan Bailey, Donna Herring, Rebecca Robichaux**

**Welcome**

**Linda Kondrick, President**

President Linda Kondrick called the meeting to order at 2:05 CST. She welcomed all to Mobile and thanked everyone for attending. President Kondrick thanked Gahan Bailey, Eddie Shaw, and Cliff Hofwolt for making the arrangements for the meeting. Gahan welcomed all to Mobile and shared information about dinner.

President Kondrick asked all to review the MSERA Operations Manual document overnight. She noted that the underlined or italicized items are the changes that will be voted on in the Saturday morning meeting.

**Welcome**

**Eddie Shaw, Vice President**

Eddie Shaw welcomed all to Mobile and discussed places to visit in the area. He encouraged everyone to visit the Battle House where MSERA will have a block of rooms for the fall meeting. Presentations for the fall 2010 meeting will be in the Riverview.

**Review of Minutes**

**Donna Herring, Secretary**

Donna Herring presented the minutes from the fall 2009 Board of Directors meeting and the fall 2009 Business meeting. There were no changes to the minutes and therefore approved based on the by-laws.

**Past President's Comments**

**Dana Thames, Past President**

Dana Thames asked to wait until the Saturday morning session for her comments.

**Executive Director's Report**

**Cliff Hofwolt, Executive Director**

Cliff Hofwolt distributed a Membership Analysis/Conference Registration report. He reported that membership is 380 to date and registration for Baton Rouge was 311. Cliff is ready to send out updates to all members who have not renewed. He shared that the audit is in process now and a report will be forthcoming.

Cliff distributed an Itemized Income/Expenses statement. The current balance is \$22,534.75. He collected \$35,196.15 last year and spent \$57,165.00. The MSERF Trust is \$40,688.65. Cliff discussed the possibility of increasing the registration fee which has not been increased in 12 years. President Kondrick asked the Budget Advisory Committee to examine the current contract with the hotel and to investigate an Event Insurance Policy for the Mobile meeting since November is hurricane season in Mobile.

**2009 Local Arrangements**

**Jane Nell, Co-chair**

Jane Nell Luster distributed a report from the 2009 Local Arrangements Committee. The final hotel bill was \$27,380.54. She shared several suggestions for future local arrangements committees and discussed a timeline for future committees. Jane Nell also submitted a Call for Participation for volunteers and suggested putting the form on the web. Linda Kondrick asked Jane Nell Luster to continue working on the process for getting volunteers. Eddie suggested that MSERA not provide overhead projects again and clearly publicize that in the Call for Proposals, on the MSERA website, and in the proposal acceptance email. Diane Richardson made a motion that we discontinue providing overhead projectors and that only screens be provided for future conferences. Eddie seconded the motion. There was no discussion and the motion passed.

**Development committee**

**Charlie Notar, Chair**

Charlie Notar provided a sample letter that will be sent in May to all Deans of College of Educations. Charlie reported that 10 institutions had \$400 Institutional Memberships and 18 institutions had \$250 memberships for last year. He requested information from members who have a change in deans. Eddie suggested that the state be listed along with the name of the Institutional Membership.

**Budget Advisory Committee**

**Randy Parker, Chair**

Randy Parker tabled his discussion until Saturday morning.

**Constitution and Bylaws**

**Harry Bowman**

Harry Bowman had nothing to report.

## MSERA Awards Reports

### Distinguished Paper

**Eddie Shaw, Vice President**

Eddie Shaw asked everyone to encourage people to submit proposals for awards.

### Distinguished Awards

**Richard Kazelskis, Chair**

Linda reported that Richard Kazelskis has agreed to chair the Walter Mathews Historical Contributions Award and Judy Boser has agreed to chair the Harry Bowman Service Award. Linda asked Eddie to look at procedures for Distinguished Awards and the possibility of changing those for future conferences. She asked that suggested changes in procedures be presented for a vote at the fall 2010 meeting.

## FUTURE CONFERENCE REPORTS

### 2010 Program Committee

**Julie Holmes, Program Chair**

Eddie Shaw provided a report. There were 155 Papers, 7 Symposia, 9 Training sessions, 6 Display sessions, 2 Mentor sessions, and 3 Research In Progress sessions. There were 61 individuals who were listed with 40 presentations that were “**No Shows**”. Dana Thames discussed that the process of banning a presenter with two “**No Shows**” has already been voted on. Linda asked Jane Nell to follow-up on this and suggested that the “**No Shows**” policy be posted on the MSERA website. Eddie provided recommendations for future program committees.

### Future Sites

**JoAnna Dickey**

JoAnna Dickey provided a report. The meetings for the next 3 years are as follows: 1) 2010 meeting will be held in Mobile, AL, 2) 2011 in Oxford, MS, and 3) 2012 meeting in Lexington, KY. Cliff has a proposal contract from Dr. Larry Daniels. Linda requested a proposal from Larry and not just a contract. Linda asked for a Proposal Form that members could fill out for future sites.

### 2010 Local Arrangements

**Gahan Bailey, Chair**

Gahan Bailey distributed a report that described details about the Mobile meeting. She is seeking monetary contributions from five Alabama universities to pay fees for Mr. Winston Groom, keynote speaker.

### Evaluation Committee

**Rose Jones, Co-Chair**

Julie Holmes submitted a report. There were no online evaluations submitted. Most people were satisfied and very satisfied and most plan to attend next year. The two biggest complaints were “No Shows” and “Noise”.

### Participation

**Randy Parker**

Linda Kondrick asked Randy to track presenter participation and research what has been decided in the past. How can we keep track of “No Shows”? Since proceedings are posted after the conference, papers not presented should not be posted as proceedings. A procedural way to handle this problem needs to be developed.

### Nominations

**Dana Thames**

Dana Thames distributed a report. The nominations committee will seek two candidates for each office.

## MEMBERSHIP DEVELOPMENT REPORTS

### Membership

**Paige Baggett, Co-Chair**

Eddie Shaw shared a report from Paige Baggett. He distributed a letter that can be used to invite colleagues to come to MSERA. The letter is available in electronic format. Eddie also shared a tri-fold brochure “An Invitation to Participate”. Any corrections can be given to Eddie.

### MSER Foundation

**Cliff Hofwolt**

Cliff distributed minutes from MSERF 2009 Fall Board meeting. Two names were left off the report for student researchers: Steven McCullar and Dolores Cormier-Zenon. Ava Pugh is the new Foundation President. The balance in checking is \$13,251. Six students received \$200 checks in support of their successfully being selected to present during the Research in Progress sessions. MSER Foundation agreed to continue support for the Outstanding Paper Award at the current amount of \$250 and will continue to support the MSERA Website up to the amount of \$250 per year.

### Alabama Representative

**Nancy Fox**

Charlie Notar reported for Nancy Fox. Alabama supported the 2009 MSERA conference with 129 presenters. A total of 44 content sessions were presented by Alabama members. Eleven Alabama colleges, universities, and agencies were represented in the annual conference program. In the planning for the 2010 Mobile conference, the Alabama representative will contact all college of education deans at Alabama universities during summer, 2010 encouraging proposals from their respective colleges. A reminder will be sent again as the proposal deadline nears the final date for submissions. Reminder emails will be sent in September and October to encourage attendance at the conference in November in Mobile. It is anticipated that this will be a great year for the Alabama attendees since Alabama is the host state!

**Kentucky Representative**

JoAnna distributed a report. She attended as many member presentations at the 2009 conference as schedule permitted. Colleges and universities who are institutional members were contacted. They were thanked for their support and were provided some information about the MSERA 2010 conference which will be in Lexington, KY.

**JoAnna Dickey****Louisiana Representative**

Kathy Campbell reported for Betty Porter. Betty has developed a database of all who have attended from Louisiana in the last 3 years. She will also use the information from Charlie to promote the fall conference.

**Betty Porter****Mississippi Representative**

A report was not given.

**Rose Jones****At-Large Representative**

Kathleen has been talking to faculty about MSERA and will go to other departments. She is recruiting graduate students for the 2010 conference. Linda asked Kathleen to form a committee and develop a manual for the State and At-Large Representatives that will contain suggestions for activities to promote MSERA.

**Kathleen Campbell****At-Large Representative**

Eddie has been concentrating on local arrangements for 2010 conference. He suggested that members place a link to the MSERA website on their college website.

**Eddie Shaw****At-Large Representative**

Charlie gave Nancy Fox all email addresses for deans of universities in Alabama. He can also provide that to other representatives. Linda asked Charlie to email that list to the state reps.

**Charlie Notar****At-Large Representative**

Rebecca reported that she is promoting the 2010 conference through the letter and brochure.

**Rebecca Robichaux****MSERA RESEARCH FOCUS OFFERINGS AND PUBLICATIONS****Researcher**

Lynn distributed a report. He provided a Planning Calendar and Deadlines for 2010. He anticipates adding pages for the May issue due to the promotion of the anniversary meeting. Ole Miss will pay for printing the publications for the anniversary meeting.

**Lynn Howerton****MSERA Mentors**

David Morse reported that the mentors program has been successful. Linda has contacted book publishers for door prizes. Linda needs two slots for the mentor sessions. There is now a "Check Box" on the registration form for Mentors to check. Linda is working with former chairs for the 40<sup>th</sup> anniversary publication.

**Linda Morse****Archives & Website**

David distributed a report. There have been no publications since the last meeting. The archive holdings are not as complete as David thought. He has been scanning and posting the Researchers from the first issue. David asked the board to pay for converting the Researchers to electronic format dating back to 2003 or 2004. This would be a one-time fee of \$250. Cliff suggested requesting that the MSER Foundation pay for this. Dana made a motion that the board provide \$250 for converting Researchers (2003 to present) to electronic format. Charlie seconded the motion. The motion carried. Cliff will ask the Foundation to reimburse the board for this expense. David thanked the evaluation committee for collecting papers from most presenters. David reported that he has most of the President's reviews from past conferences. He needs minutes for past years. Linda can provide minutes from her terms as secretary. The web hosting fee is paid for by the MSER Foundation and the mirror site is free.

**David Morse****Proceedings**

Linda reported for John. John requested that the proceedings be sent as soon as possible, possibly when they are sent to the program chair.

**John Petry****AV Equipment Revisited**

Charlie made a motion that only screens and no other AV equipment be provided for presenters. Diane seconded the motion. After a discussion, Charlie made a motion to amend the original motion to provide screens, carts, and power cords. Diane seconded the motion to amend. The motion carried on the amendment. The motion carried on original motion.

**Linda Kondrick**

Presenters will be notified by the program chair when proposals are accepted. The notification will also be published in the Researcher and on the MSERA Website.

Linda adjourned the meeting at 5:50 PM.

February 27, 2010

**Members Present: Charlie Notar, Cliff Hofwolt, Rose Jones, Dana Thames, Julie Holmes, David Morse, Harry Bowman, Lynn Howerton, Linda Kondrick, Eddie Shaw, Randy Parker, Diane Richardson, Jane Nell Luster, Donna Herring, Gahan Bailey, Kathy Campbell, Joanna Dickey**

Linda called the meeting to order at 8:45. A revised agenda was presented.

**40<sup>th</sup> Anniversary Meeting**

**Walter Matthews, Rebecca Robichaux**

Walt gave a report on the plans for the 40<sup>th</sup> Anniversary meeting. May 3<sup>rd</sup> is the deadline for submitting information to the copy editors. A style sheet will be sent to all. Walt asked that pictures of past conferences be sent to Carolyn Williams. Robert Fox/Tim Angle at Ole Miss will pay for printing The Heritage Volume for the 2011 Conference. All rooms are \$96. Call the Inn at Ole Miss for reservations. The Spring Board meeting will be Feb. 25-26, 2011 with the anniversary meeting on 24<sup>th</sup>. The anniversary conference will be Nov. 1-4, 2011.

**Operations Manual**

**Harry Bowman**

Charlie made a motion to accept changes to the Operations Manual as presented. Dana seconded. There was no discussion. The motion carried.

**Operations Review**

**Jane Nell Luster**

Jane Nell looked back through past minutes from 2005 forward. Jane Nell asked past presidents Walt Mathews, Harry Bowman, Carolyn Kazelkis, David Morse, Gypsy Abbott, Scott Bower, Dana Thames, Eddie Shaw, and Linda Kondrick to be on the committee. A process was described in the 2006 minutes but much guidance was never formalized. The committee will determine what is working and what modifications are needed. This committee will also work with any group that has been assigned tasks that involve operational procedures in the manual.

Linda suggested that the local arrangements committee be in charge of securing the contract for the meeting. At this time, the local arrangements committee negotiates but does not see the final contract.

Linda expressed appreciation to Cliff from the board for his great work in so many roles.

**2011 Local Arrangements**

**Robert Fox**

Plans for the Ole Miss conference were presented. The Inn at Ole Miss Hotel and Convention Center will be the conference site. The complex has been remodeled. A fleet of vehicles can transport attendees from the airport at the cost of \$100 round trip per person or \$60 one way. A free shuttle can take attendees to and from the square in the evenings. Continental breakfast is included in the room rate. Dana thanked Sarah Blackwell, Ann Monroe, and Dr. Robert Fox for their help with local arrangements and especially for printing the program at no cost to MSERA.

**Future Sites**

**Gahan Bailey**

Gahan went over the Florida proposal. Kathy made the motion to accept the Florida proposal as submitted. Rose seconded the motion. The board discussed the contract. Dates for the conference are Nov. 5-8, 2013. Cliff will speak with an insurance agent regarding event insurance since November is hurricane season. Joanna noted that no other proposals have been submitted. The motion carried. Linda thanked Gahan and Eddie for their work in arranging the Spring Board meeting.

**Budget Advisory**

**Randy Parker**

Dana and Jane Nell worked with Randy on this committee. It is estimated that MSERA will spend about the same amount of money on the Mobile meeting as the Baton Rouge meeting. MSERA has not had an increase in fees since 1998. The committee would like to recommend registration fee and membership fee increases beginning with Mobile.

*Membership*

The committee recommended an increase in membership dues from \$25 to \$50 for professionals and from \$15 to \$25 for students. Charlie made a motion to accept the recommendation. Joanna seconded the motion. The motion carried.

*Conference Registration*

The committee recommended conference registration fee increases as follows:

**Pre-registration:** Member Professional=\$85, Member Student=\$45, Non-member Professional=\$115, Non-member Student=\$65.

**Onsite:** Member Professional=\$100, Member Student=\$60, Non-member Professional=\$135, Non-member Student=\$85.

Walter does not expect an increase in costs for the Ole Miss conference.

Charlie made a motion to accept the conference registration increases as shown above. Rose seconded the motion. After discussion, a vote was taken. The motion carried.

Charlie made a motion to adjourn. Rose seconded the motion. The meeting was adjourned at 11:50 am.