

Mid South Educational Research Association  
Wynfrey Hotel  
Birmingham, AL  
November 7, 2006  
Fall Board Meeting Minutes

(Bold Font = Members Present for part or all of the meeting)

Welcome-**Gahan Bailey**

Review of Minutes-**Linda Kondrick**

President's Comments-**Gahan Bailey**

Past President's Comments-**Jane Nell Luster**

Vice-President/President Elect-**William (Bill Spencer)**

Executive Director's Report-**Cliff Hofwolt**

Alabama Representative-**Rebecca Giles**

Arkansas Representative-**Sherry Shaw**

Kentucky Representative-Mary O'Phelan

Louisiana Representative-**Randy Parker**

Mississippi Representative-**Dana Thames**

Tennessee Representative-**Patrick Kariuki**

At-Large Representative-**Edward Shaw**

At-Large Representative-**Julie Holmes**

At-Large Representative-**Dianne Richardson**

At-Large Representative-**Jack Klotz**

SDE/LEA-Laura Boudreaux Pitre

LERA Liaison-**Randy Parker**

Graduate Student Representative-Katrina Roper

MSER Foundation-**Robert (Rob) Kennedy**

Archives-**David Morse**

Budget Advisory-**Jane Nell Luster**

Constitution & Bylaws-**Harry Bowman**

Development Committee-**Lawrence (Laurie) Leonard**

Evaluation Committee-**Randy Parker & Edward Shaw**

Local Arrangements 2007-**Linda Kondrick**

Graduate Students Advisory-**Sherry Shaw & Pam Broadston**

Growth and Expansion- **Larry Daniel**

Local Arrangements 2006-**Richard Littleton & Gypsy Abbot**

Membership-**Michael Ross**

MSERA Mentors-**Linda Morse**

Nominations-**Jane Nell Luster**

Proceedings-

Publications & Communications-**Rob Kennedy & Tom Lucey**

Archives & Website-David Morse

*Research in the Schools*-**Larry Daniel & Claribel Torres**

*Researcher*-**Lynn Howerton & Mary Jane Bradley**

Ad Hoc – Exhibits/Vendors-**Julie Holmes**

Program Director 2006-**Donna Herring**  
Other Business  
Closing Remarks-**Gahan Bailey**

*Tuesday, November 7, 2007*

**Introductions.** President Bailey asked that all members introduce themselves around the table. This was especially appreciated since we had many new officers and representatives around the table.

**Welcome.** The meeting was officially called to order at 2:07 p.m. on Tuesday, November 7, 2006 by Gahan Bailey, President of MSERA. Dr. Bailey thanked the Board Members for their presence at the meeting and praised them for extraordinary service during her tenure as president.

**Review of the minutes.** The minutes of the Spring 2006 Board Meeting were submitted by Linda Kondrick, Secretary of MSERA to the Board of Directors in April, 2006. All suggested revisions were made. The final copy of the minutes was e-mailed to the Board the week of November 1, 2006 along with a reminder that no hard copies would be issued. These minutes, according to the by laws, are now accepted.

**President's Comments.** President Bailey addressed the proposed agenda, copies of which were distributed. She invited everyone present to participate in discussions, but reminded all that only the official Board members (not committee chairs) are eligible to make, or second motions and to vote. She commended Past President, Jane Nell Luster for her exemplary leadership as the Past-President.

**Past President's Comments.** Jane Nell Luster looked forward to future collaborations and promised a look at the progress toward Post-Katrina recovery that has been made in the mid-south region. She thanked all members for their support during her tenure on the executive Board.

**Vice-President/President Elect.** Bill Spencer expressed his appreciation to all board members for their presence. He expressed good wishes for a successful Annual Meeting.

**Executive Director's Report.** Cliff Hofwolt reported upon activity in the MSERA checking account. Total inflows since Cliff took over from former Treasurer Dennis Zuelke amounted to \$59,616.64. Total outflows amounted to \$18,771.69, leaving a balance of \$40,844.95 as of November 4, 2006.

**Alabama Representative.** Rebecca Giles reported that she continues to promote participation in MSERA among her Alabama cohorts at every opportunity.

**Arkansas Representative.** Sherry Shaw reported that she has formulated a contact list of all the Dean's of Colleges of Education in the State of Arkansas. She has found that disseminating information through them casts a fairly wide and efficient communication net.

**Kentucky Representative.** Mary O'Phelan was not present. President Bailey explained that Mary has moved to Hawaii. A new representative for Kentucky will be installed at the Business Meeting.

**Louisiana Representative.** Randy Parker reported that he continues to promote participation in MSERA among His Louisiana cohorts at every opportunity, particularly with his LERA associates.

**Mississippi Representative.** Dana Thames could not be present. No report was available at this time.

**Tennessee Representative.** Patrick Kariuki submitted a written report in which he detailed his activities as Tennessee Representative. In addition to promoting participation in MSERA both among his graduate students and colleagues from Tennessee, he has solicited three hotel proposals for the MSERA Annual Meeting in 2008.

**SDE/LEA.** Laura Boudreaux Pitre could not be present. No report was available at this time.

**At-Large Representative.** Edward Shaw reported that the focus of his work has been upon traditionally black universities in order to increase diversity in the organization.

**At-Large Representative.** Julie Holmes reported that she has secured a new faculty position. Despite this complication, she continues to encourage participation in MSERA at every opportunity.

**At-Large Representative.** Dianne Richardson reported that she has been pre-occupied with a recent NCATE review at her institution. Nevertheless, she continues to encourage participation in MSERA at every opportunity.

**At-Large Representative.** Jack Klotz reported that his position at UCA affords him with opportunities to promote participation in MSERA among his Arkansas colleagues.

**LERA Liaison.** Randy Parker reported that he continues to be active in promoting MSERA among LERA members.

**Graduate Student Representative.** Katrina Roper was not present. The organization has lost contact with her. A new graduate student representative will be sought.

**MSER Foundation.** Rob Kennedy delivered the MSERF report, including minutes of the 2005 Fall MSERF Board Meeting. A sub committee in investigating investment opportunities for managing MSERA funds entrusted to MSERF.

**Budget Advisory.** Jane Nell Luster made the recommendation that guidelines for committee budgets be developed and added to the operations manual.

**Constitution & Bylaws.** Harry Bowman reported no proposed changes for Constitution and Bylaws.

**Development Committee.** Laurie Leonard reported that there are currently 40 institutional members. Total paid memberships (936 institutions) amounted to \$10,950 in available funds. Another \$1,300 in pledges is outstanding from four institutions.

**Distinguished Awards:** Bill Spencer described the process by which the distinguished paper award recipients were the McLean Outstanding Research Paper Award, and ten nominations were received for the Herbert Handley Dissertation/Thesis Award.

**Evaluation Committee:** Randy Parker delivered the report which outlined procedures and a timeline for conference evaluations.

**Local Arrangements 2007:** Linda Kondrick submitted a written report outlining particulars regarding the accommodations at the Austin Hotel in Hot Springs Arkansas where the 2007 Annual Meeting is scheduled for November 7-9.

**Graduate Student Advisory Committee:** Sherry Shaw explained that Pam Broadston has recently changed institutional affiliations and was not able to attend MSERA this year. There are currently no submissions for the Research in Progress papers.

**Growth and Expansion Ad Hoc Committee:** Larry Daniel presented an analysis of three factors to be considered in the question regarding proposed additions to the MSERA member states. He summarized membership patterns by non-member states in 2005-2006. He also outlined a set of pros and cons to be considered. The ad hoc sub committee formed at the Spring 2006 Board Meeting will continue to study the question of growth and expansion, and make recommendations at the Spring 2007 Board meeting.

**Local Arrangements 2006:** Richard Littleton reported that we have exceeded both our room guarantee requirements and food service contract guarantee according to our contract with the Wynfrey Hotel. He reported that the hotel management has been very accommodating in making local arrangements. He expressed the appreciation of UAB for the presence of MSERA in Birmingham this year.

**Membership Committee:** Michael Ross was not present. No report was available.

**MSERA Mentors:** Linda Morse reported on the activities of the MSERA Mentors. Two research mentors sessions are scheduled for the conference.

**Nominations:** Jane Nell Luster reported that a full slate of officers has been developed and will be presented at the Business Meeting for approval.

**Proceedings:** John Petry was not present. David Morse reported that the proceedings are nearly ready and will be posted to the website.

**Publications and Communications:** Rob Kennedy submitted the committee's report. He asked for progress on the conversion of the RIS editorial staff to a 60/40 ratio of members to national reviewers. Larry Daniel responded that some progress had been made, but that the current ratio is closer to 50/50 since some reviewers have left the staff even as others have been added.

**Archives & Website:** David Morse reported that no papers had been received for the 2005 archives. He continues to post items to the website as they are submitted. He explained that the reason the 2006 program was not posted was because he never received a copy to post.

**Research in the Schools:** Larry Daniel and Claire Torres submitted a report regarding the production of RIS. A special issue on mixed methods research was produced in the spring. Licensing agreements for EBSCO and ProQuest were also submitted for approval by the Board of Directors.

**Researcher:** Lynn Howerton submitted a report which included the 2006 production schedule, production, and distribution costs for the year. It was noted that expenses ran about \$1,000 greater than in previous years due to the decision to print extra copies to stay in contact with 2005 members after cancellation of the 2005 Annual Meeting.

**LERA Liaison:** Randy Parker announced a call for papers for the upcoming LERA Conference on March 8th, and 9<sup>th</sup> of 2007. It will be held in the New Orleans metropolitan area, at a location yet to be announced.

**Exhibits and Vendors:** Julie Holmes reported that little interest had been shown by potential vendors with the exception that several books had been donated. It was decided to give away the books as door prizes at the Graduate Student/New Member functions.

**2006 Program:** Donna Herring presented a summary of program participation by states and institutions. She also acknowledged the generosity of Jacksonville State University in providing the 2006 MSERA Program at a Glance. She also recommended that MSERA procure program scheduling software that can be used by successive Program Chairs for future conferences.

### **Other Business Items**

**Program Development Software.** Cliff Hofwolt agreed to investigate options for a permanent program Development Software for use in setting up the annual meeting program.

**Program Proposal Electronic Submission.** The electronic form for reviewers of submissions to *Research in the Schools* is presently under consideration.

**Membership Renewal and Registration Split.** Cliff Hofwolt advised the Board that he intends to send out membership renewal invitations to past members who did not attend

the annual conference this year. The issue was also raised regarding the advisability of discontinuing complimentary memberships with conference registration. No decision on that matter was forthcoming.

**Plaques and Certificates.** Cliff Hofwolt reported that he will be ordering plaques and certificates for future conferences. Using the same engraver each year will eliminate the need to pay for a logo setup fee each year.